

## **Winter Procedures for Parents**

In the event of heavy frost or light snowfall the following procedures will be in place:

You will receive a text to let you know how to safely drop off and pick up your children. Please follow these instructions to keep all members of our school community safe.

As not all the school site can be gritted first thing in the morning, in time for the start of school, parents will not be allowed on site. All children, including Nursery and Reception, will be dropped off at the main gate on Melbourne Road. School staff will be on hand to direct the children, and in the case of EYFS, take them to class.

Under no circumstances should parents use the church gates to come down the side of church, as this path is not part of the school site and will not have been made safe.

Please only arrive at your usual designated start time so that there is social distance at the main gate.

## **Home time**

If conditions under foot are still slippery, another reminder text will be sent out. By this time, wider areas of the site will have been gritted. Therefore, parents may enter the school site as normal, using the one way system. However, we ask parents to walk on the gritted areas for their own safety.

If waiting for siblings, parents MUST NOT allow their children to run around.

Parents who walk round to pick up additional children will have to use Hawthorne Street as the pathway round church will be taped off.

## **Severe Weather**

In the case of severe weather it might be necessary to close school for a day or longer.

The decision to close school is not one that will be taken lightly. Many factors need to be taken into account including:

- The extent to which roads and pathways on school premises and the surrounding streets present a risk to both pedestrians and motorists
- The ability of staff to get to school; the vast majority of our staff do not live in the immediate area of the school, with a number not even living in Bolton. Enough staff would have to be present in order to satisfy regulations regarding pupil: teacher ratio.
- In the event of a school closure, we would use our texting service to make parents aware of the situation. For this reason, **please make sure that the mobile phone number held on our computer is up to date and let us know of any changes.**