



**St. Ethelbert's R.C.P. School, Bolton**  
**Admission Policy**  
**2021-2022**

St. Ethelbert's is a Roman Catholic Primary School under the trusteeship of the Diocese of Salford and is maintained by Bolton Local Authority. As a Voluntary Aided primary school, the school's Governing Board is the Admission Authority and is responsible for taking decisions on applications for admissions. For the school year commencing September 2020, the Governing Board has set its admission number at 30.

Admission to the school will be made by the Governing Board. All preferences listed on the Local Authority preference form will be considered on an equal basis with the following set of admissions criteria forming a priority order where there are more applications for admissions than the school has places available:

1. Baptised Roman Catholic Looked After Children and previously Looked After Children.
2. Baptised Roman Catholic children who will have a brother or sister attending the school at the time of admission and who are resident in the parishes of St. Ethelbert's or St. Vincent's.
3. Baptised Roman Catholic children who are resident in the parishes of St. Ethelbert's or St. Vincent's.
4. Baptised Roman Catholic children who will have a brother or sister attending the school at the time of admission and who are resident in another parish.
5. Baptised Roman Catholic children who are resident in another parish.
6. Non-Catholic Looked After Children and previously Looked After Children.
7. Other children with proven and exceptional medical and social needs where admission to the school might best help satisfy those exceptional needs, providing such application is submitted with appropriate evidence from a doctor or social worker.
8. Non-Catholic children who have brothers or sisters in the school at the time of admission.
9. Other children.

**Notes**

1. All applicants will be considered at the same time and after the closing date for admissions as provided by the Local Authority.
2. All Catholic applicants will be required to produce baptismal certificates. These must be provided as evidence **before the closing date**. Children baptised after the closing date will remain in their original category for admissions.
3. It is the duty of the governors to comply with class size limits at Key Stage One. The Governing Board may exceed the regulations for twins and children from multiple births where one of the children is the 30<sup>th</sup> child admitted.
4. If in any category, there are more applications than places available; priority will be given on the basis of distance from home to school. Distance will be measured in a straight line from the front door of the child's home address (including the community entrance to flats) to the main entrance of the school with those living nearer to school having priority. The RAC Route Finder measuring system, which measures to two decimal places, will be used for this purpose. In the event of distances being the same for two or more applicants, where this distance would be the last place allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.
5. Where a child lives with parents with shared responsibility, each for part of a week. The child's "permanent place of residence" will be determined as the address of the parent who normally has responsibility for the majority of school days in a week.
6. A Looked After Child is a child who is a) in the care of the Local Authority, or b) being provided with accommodation by a Local Authority in the exercise of Social Services functions (under section 22(1) of the Children Act 1989).

A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.

7. A waiting list for children who have not been offered a place will be kept and will be ranked according to the admission criteria. Parents will be informed of their child's position on the waiting list which will not be operated for longer than the end of the Autumn term.
8. For 'in year' applications received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. If there are places available but more applicants than places then the published oversubscription criteria will be applied. 'In year' and late applications will be treated as per the coordinated arrangements published by the Local Authority.
9. If an application for admission has been turned down by the governing body, parents can appeal to an independent appeals panel. Parents must be allowed at least twenty school days from the date of notification that their appeal was unsuccessful to submit that appeal. Parents must give reasons for their appeal in writing and the decision of the appeals panel is binding on the governors.
10. The governing body reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connections or place of residence.

Parents may also find out about our school's admission arrangements through the Local Authority:

Tel: 01204 332143 (Pupil & Student Services)

Reviewed and agreed at the meeting of the St. Ethelbert's Governing Board -15<sup>th</sup> October 2019