



**St. Ethelbert's RCP**  
**Governing Board**  
**Improving Governance Action Plan**  
**January 2022- December 2022**

Action	Key Governors	Timeline	Intended Outcomes	Evidence	Evaluation
1. To update the Governors' Skills Matrix	Karen Baxendale	Spring 1	Governors to update the skills matrix to ensure that the Governing Board has a good range of skills and attributes across its different committees.	Skills Matrix	
2. To continue the Governor monitoring role in school. The following activities will take place:  i) Interviews with pupils focusing on the wider curriculum ii) Reports from subject leaders at FGB & Committee meetings	All governors	i) Spring 1 & 2/ Summer 1 & 2	Governors will monitor standards and coverage in the wider curriculum. They will look at workbooks, whilst talking to the children about their learning. Questions will be focussed, with a particular emphasis on vocabulary, long-term memory and creativity.  Governors will produce reports. These will be shared with staff at key stage meetings, although their primary use will be to inform next steps for governor monitoring. Miss Murphy will facilitate the meetings.  Governors will receive reports from subject leaders at their FGB and committee meetings.	Monitoring reports Minutes	
3.		Summer 1	Governors will have an	Data Analysis	

<p>To gather the views of parents and carers about aspects of the school's work / provision.</p>	<p>All governors</p>		<p>overview of the parents' views of particular aspects of the school's work. They will address any issues and make any necessary changes, where appropriate.</p>	<p>Minutes</p>	
<p>4. To continue to develop knowledge, skills and attributes through attendance at appropriate training (both Diocesan and LA ) to be held virtually.</p>	<p>All Governors Wendy Kirkham (Link Governor)</p>	<p>January 2022 – December 2022</p>	<p>Governor skills will continue to develop resulting in further challenge at meetings and greater autonomy in governor activity.</p>	<p>Training Record Minutes</p>	
<p>5. To continue to support school leaders in the implementation of the Covid Risk Assessment, so that all necessary measures to keep the school's community safe, are in place.</p> <p>COVID regulations</p>	<p>All Governors</p>	<p>From January 2022</p>	<p>Governors will receive regular updates regarding the risk assessment. They will support the headteacher in the implementation of any additional health and safety measures.</p>	<p>Risk assessment Minutes</p>	